

Minutes of Board of Trustees Meeting 5 July 2016 at 6.30pm.

Present: Sue Arrell, Kelvin Horsford, Kevin Matthews, Vasanti Sima, John Tahana, Tina Pedersen, Karen Fiveash

BoT Secretary: Sheree Blakeborough

Apologies: Vincent Rudolph

Minutes: 15 June 2016:

Accepted as true and correct.

Kelvin / Tina

Matters arising: Nil

Additional Business:

- Induction of co-opted Chairperson

Kelvin stood down as interim Chairperson and handed the role to Kevin Matthews our co-opted Chairperson moved at our BoT meeting held 15th June

General Business

- **Opening of the school canteen Term 3** Sheree seeks Boards approval to open the School canteen in order to bring in more revenue. We will use Term 3 as a trial basis of fundraising to see if it is viable and manageable amongst admin and support staff as this will be worked around our current work requirements. Sheree proposes Friday as our initial day as most work requirements have been carried out by Friday. In order for it to be a success we will have to compromise and work together.

Karen Fiveash offers her service which is greatly received.

Motion: John moves the opening of the School canteen for 1 day a week during Term 3

*Seconded by Sue
Carried*

- **LED lighting outside of Library** the Library is a black spot in school and would like to install appropriate lighting for this area.

Motion: the Board moves the installation of lighting to 'all' black spots around the school, to be implemented alongside the security cameras (5YA) in order to make these as efficient as possible. An Electrician to visit with a Board member at night time to establish where these areas might be.

*Moved by John, Seconded by all
Carried*

- **Pub Charity application for AIMS transport** Rob has asked the Boards permission to apply to Pub Charity for \$2,951.88 excl GST for AIMS transport costs

Motion: the Board moves to apply to Pub Charity for \$2,951.88 excl GST for AIMS transport cost 4th – 9th September

*Moved by Tina, Seconded by Vasanti
Carried*

- **Trillian Trust application for Room 8 transport** Barb has asked the Boards permission to apply to Trillian Trust for \$3,000 for the bus hire for her class end of year camp to Rotorua.

Motion: the Board moves to apply to Trillian Trust for \$3,000 for Room 8 class camp transport cost to Rotorua 13th – 18th November

*Moved by Kelvin, Seconded by Tina
Carried*

- **Courts a/hrs confirmation** the Board clears staff members in coaching roles use of the Tiger Turf after hours, these roles are voluntary. Staff members are to take full responsibility while in use and to follow school expectations at all times.

Property

- **Security Cameras**

Motion: Sue moves the purchase and installation of security cameras

*Seconded by John
Carried*

Certified as True and Correct

Signed:

Dated:

Meeting closed: **7 p.m.**

Next meeting: **26 July 2016**

Kevin Matthews

Chairperson

Kaitaia Intermediate School