

Kaitaia Intermediate School
Teaching & Learning Notes

Name of child: _____

We want the transition to K.I.S. to be as smooth as possible. To support your child please advise us of any issues you feel we should know about - please comment on any areas where we can be of assistance or if you have been receiving support from your child's previous school. Please list any involvement from outside agencies.

Behaviour: This note is used to highlight situations where knowledge of the behaviour or personality of your child will be relevant to his/her management, e.g. bullying, verbal or physical abuse or need of student support services.

Attendance: Has your child had extended periods off school? If so, please explain.

Academic/sporting/arts: This note should highlight both positive & negative situations. Does your child have a learning disability and is receiving special education services? Is your child at an academic level below or above what is expected for their age? Does your child have difficulty with sports activities / do they excel in sports/arts? Please specify.

Custodial: This note should be used for students where the custodial situation is, or has the potential to be problematic for a school or the student. This could include custody arrangements between parents/caregivers that affect whom can collect or access information about the student. Situations where CYF has co-guardian status for the student should be noted here.

Health: Please note any serious health issues which can affect your child's safety or learning abilities. These issues could include severe allergies, chronic illnesses or a disability, e.g. hearing, vision or ongoing medication requirements.

Personal: Please note any special circumstances for your child, e.g. extreme shyness, uncomfortable in large crowds, or there may have been stressful situations at home such as serious illness in the family, which has affected your child's engagement in school.

Privacy Flag: Is there a situation involving a protection order under the Domestic Violence Act 1975, a restraining order under the Harassment Act 1997, where your child or a family member is under a witness protection programme under the Evidence Act 1958, or any other situation where there are serious risks to your child or your family?
